

NAME OF COMMITTEE	Resources
DATE	3 February 2015
REPORT TITLE	Our Plan – Annual Delivery Plan
Report of	Community Manager
WARDS AFFECTED	All wards

Summary of report:

This report seeks formal approval of the draft Annual Delivery Plan document for 2015-16. The plan is the Council's corporate plan and part of the "Our Plan" strategic approach to the development of both a Local Plan for the area and the Corporate Planning Framework.

Financial implications:

The financial strategy is an integral part of Our Plan ensuring resources and direct financial costs are managed as part of the process.

There are no direct cost implications of this report and the resources required for the actions proposed in the Annual Delivery Plan are included within the financial strategy and T18, the Council's transformation programme.

RECOMMENDATIONS:

It is recommended that Members:-

1. Recommend to Council the adoption of the draft Annual Delivery Plan as the Council's corporate plan for 2015-16; and,
2. Approve delegated authority for the Community Manager to make minor changes to the document in order to finalise it for publication.

Officer contact: Debbie Bird, Community Manager, debbie.bird@swdevon.gov.uk 01822 813515

1. BACKGROUND

- 1.1 Historically the Council had two strategic plans; the Development Plan and the Connect Strategy. Given the need to work more efficiently in the new operating model and the new duty for us to produce a Local Plan with a much wider remit that goes beyond traditional planning policy Members approved the production of Our Plan as the Council's one over-arching, strategic planning document, in April 2014.

1.2 The Annual Delivery Plan sits within the Our Plan Strategic Framework and is the Council's corporate plan element of Our Plan. It sets out the Council's priorities and the annual action plan to deliver these. The T18 transformation programme, the financial strategy and service improvement plans also form part of the Annual Delivery Plan and are referenced within the document.

1.3 Officers have been working with Members through Single Topic Discussions to develop the plan producing a draft document which is now ready for formal approval.

2. ANNUAL DELIVERY PLAN

2.1 The draft Annual Delivery Plan document is attached at Appendix "A". It explains the context of the plan and how it fits within the strategic Our Plan framework, sets out the Council's vision and priorities and key areas for action for 2015-16 and how these interlink with the financial strategy and transformation and service improvement plans.

2.2 Member Single Topic Discussions have taken place where Members have helped shape and provide guidance to officers in taking forward the priorities and key actions for inclusion in the plan.

2.3 The revised strategic planning framework ensures our corporate planning cycle is fit for purpose as we move into the new operating model and supports the commissioning cycle. In preparing the Annual Delivery Plan T18 as the Council's transformation programme, the Council's financial strategy and the work the Council does both statutory and non-statutory have all been considered.

2.4 The importance of normal day to day activities undertaken by the Council is set out in the plan; and we have also identified some specific added value actions to prioritise for 2015-16, many of these are things that we are already working on and mindful of the challenges and changes taking place in the coming year it was felt important to ensure that focus was maintained on these.

2.5 Members are asked to approve delegated authority for minor amendments to the plan in advance of publication. These will be classed as:

- amendments to wording to either make a grammatical correction or expand/clarify a point already made
- agreeing the design and format of the document to make it suitable for publication
- addition of information, text or evidence that supports an action or approach already approved by Members in the attached document

2.6 For the avoidance of doubt any amendments that alter an action, the approach to any particular issue or anything else that materially changes the plan will be brought back to Members for formal approval. The Monitoring Officer's advice will be sought as appropriate to ensure correct procedures are followed.

3. LEGAL IMPLICATIONS

- 3.1 Full Council is required to approve the Council's priorities and corporate planning framework. The Annual Delivery Plan is the Council's corporate plan.
- 3.2 The Local Government Act 2000 gave the Council the power to promote the economic, social and environmental wellbeing of the area.
- 3.3 Localism Act 2011 – General Power of Competence, a local authority has power to do anything that individuals of full legal capacity may do giving authorities the power to take reasonable action they need 'for the benefit of the authority, its area or persons resident or present in its area'.

4. FINANCIAL IMPLICATIONS




- 4.1 The financial strategy is an integral part of the Our Plan strategic framework, which includes the Annual Delivery Plan, ensuring resources and direct financial costs are managed as part of the process. The Annual Delivery Plan also directly links into the new commissioning cycle enabling more effective commissioning decisions.
- 4.2 There are no direct cost implications of this report and the resources required for the actions proposed in the Annual Delivery Plan are included within the financial strategy and the T18 programme.

5. RISK MANAGEMENT

- 5.1 The Risk Management implications are shown at the end of this report in the Strategic Risks Template.

Corporate priorities engaged:	Homes, Economy, Environment and Community Life
Statutory powers:	Local Government Act 2000 Localism Act 2011 – General Power of Competence
Considerations of equality and human rights:	There are no direct implications relating to this report on equality and human rights. However, these issues will be considered as part of the actions as they develop
Biodiversity considerations:	Biodiversity issues will be addressed in relevant plan actions
Sustainability considerations:	Sustainability considerations are central to the plan
Crime and disorder implications:	None
Background papers:	
Appendices attached:	<i>Appendix "A" – Draft Annual Delivery Plan 2015-16</i>

STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status			Mitigating & Management actions	Ownership	
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Strategic Direction	Provide strategic direction for the future of the borough and organisation	High - Plans and priorities that don't meet local needs	Low	8	 Our Plan will reduce current risk	One overarching framework bringing together corporate plan, local plan, transformation and improvement plans and financial plan giving clearer strategic direction Effective engagement and consultation with Members, partners, community and stakeholders Regular review and updating	SMT
2	Economic Conditions and Funding	Difficult economic conditions and reducing funding could impact on delivery	High - Unable to deliver outcomes to meet local needs	Medium	12	 Our Plan will reduce current risk	Financial strategy integral part of "Our Plan" with resources identified during development stages Commissioning cycle used to identify most efficient methods of delivery Regular monitoring and updating to identify and address emerging issues	SMT Community Manager
3	New Government Policy	Actions need to be in conformity with Government legislation	Medium - Actions don't deliver outcomes in line with Government policy	Low	6		Maintaining understanding of Government legislation Working closely with stakeholders, partners and community to develop action plans that reflect Government policy and meet local need	Community Manager

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4	T18	T18 recruitment process and ensuring expertise is in place to take Our Plan forward	Medium- T18 recruitment process could result in a loss of resource	Medium	9	↔	Ensure the resources and expertise required to take the plan and agreed actions forward are factored into the new high level design	SMT
5	2015 Elections	Both at national and local level could affect future policy and decision-making	Medium – work could need revisiting incurring delay	Medium	9	New Risk	Update new Members on the plan, priorities and actions Ensure resources in place to respond to any changes in Government policy	SMT Community Manager

Direction of travel symbols ↓ ↑ ↔